

Florence, 28 June 2012

RESERVE LIST IUE/5/2012

VACANCY NOTICE N°1
following Article 2 of Principal's Decision N°14/2012
laying down a procedure for the use of reserve lists

Nature of post: 1 temporary post – AST1 – IT Support Assistant

Place of work: Information and Communication Technology Service (ICT)

Duration of contract: three years, with possibility of renewal.

Description of duties: Under the supervision of the Director of the Information and Communication Technology Service, the staff member will be in charge of carrying out IT maintenance and user support, for both in-house hardware and software, client/server architecture based on MS Windows, Mac OS X/iOS, Linux and Android, and related peripherals.

Procedure: the Head of the recruiting unit, in consultation with other interested parties, if necessary, and with a representative of the Personnel Service, shall select one or more candidates placed on the reserve list IUE/5/2012 and invite them for interview¹ to assess their suitability for that specific post. A member of the Staff Committee of the Institute shall also take part in the interview.

(signed)
Marise Cremona

¹ Candidates will be interviewed by phone or in person.