

**VACANCY NOTICE IUE/6/2012
coupled with a notice for an
OPEN COMPETITION ON THE BASIS OF QUALIFICATIONS AND TESTS**

Nature of post: 1 temporary post – **Legal Advisor** - grade AD5 or AD6, on the basis of the profile and professional experience of the successful candidate.

Unit to which post is attached: Personnel Service

Duration of contract: four years, renewable initially for a fixed period of up to two years. Any further renewal will be for an indefinite period.

Description of duties:

In accordance with a work programme defined by the Secretary General, the successful candidate will be in charge of advising the EUI administration on legal issues arising in the context of the different dimensions of the operation of the EUI, notably in the following areas:

- Administrative, labour and tax law of international organisations and of the European Union (EU)
- Italian administrative and tax law
- Legal procedures and financial rules of European Commission funding programmes
- Public procurement
- Contract law
- Copyright and intellectual property law

A. Eligibility criteria

- Being a national of a Member State of the European Union, or a national of a third country, having acquired the status of long-term resident on the basis of the EU Directive 2003/109/EC;
- A level of education which corresponds to completed university studies of at least three years attested by a diploma;
- Good knowledge of two languages of the European Union.

B. Selection criteria

Essential:

- Degree in Law;
- Knowledge of EU law, labour law, international law and administrative law;
- Professional experience of at least three years in legal affairs;
- Ability to work as part of a multinational and multidisciplinary team in an international environment;
- Excellent knowledge of English, both spoken and written.

Desirable:

- Work experience in the legal service of an EU institution or of an international organisation, or in providing legal services to such entities;
- Work experience in a university or research environment;
- Knowledge of additional languages of the European Union, particularly Italian;
- Knowledge of additional legal issues, e.g. academic plagiarism and data protection.

Selection process:

A limited number of candidates, shortlisted by the Selection Board on the basis of the above-mentioned essential and desirable selection criteria, will be invited for

- a language test;
- a written test, aimed at evaluating the candidate's skills and knowledge relevant to the post;
- an interview, enabling assessment of the candidate's ability to carry out the tasks of the post and to work in an international academic institution.

Assessment on the basis of qualifications and marking of tests:

Marking: 0 to 20 for the assessment on the basis of qualifications;

Marking: 0 to 20 for the language test;

Marking: 0 to 20 for the written test;

Marking: 0 to 40 for the interview by the Selection Board.

The net monthly salary:

The net monthly salary after taxes ranges between approximately Euro 3,630 and Euro 4,060, depending on the profile and professional experience of the selected candidate. In addition, when conditions as laid down by the Statutes are applicable, there are family allowances - household allowance, dependent child allowance, education allowance – and expatriation allowance (approx. 16% of salary).

The European University Institute is an academic institution set up in 1972 by the Member States of the European Union charged with research and postgraduate training in Law, Economics, History and Civilisation and Political and Social Sciences with special reference to Europe. The Institute is not an EU Institution, but an intergovernmental organisation, funded directly by signatory states, partly by the European Commission and to some extent through external funding (<http://www.eui.eu>).

The European University Institute is an equal opportunity employer.

Applications must be submitted electronically using the **IUE/6/2012 online application form**. Applications received by e-mail, fax or post will not be considered.

The name of the selected candidate and, if applicable, of candidates included in the reserve list will be published on the EUI Web site. By submitting their application, candidates acknowledge and give their explicit consent to this procedure, according to the Data protection regulation in force at the EUI (President's Decision n. 32 of 27 November 2008).

Contacts: E-mail: applyjob@eui.eu

DEADLINE **FOR RECEIPT** OF APPLICATIONS: **11/05/2012**

(signed)
Pasquale FERRARA